

Eastlake Robotics Bylaws

Eastlake Robotics Bylaws Revised: TBD

1. Basic Information

- 1.1 The purpose of the bylaws is to clarify and extend points and issues from the Constitution.
- 1.2 In the event of a contradiction between bylaws and the Constitution, the Constitution shall prevail.
- 1.3 The board may change, create, or revoke bylaws at any time.

2. Board Members, Positions and Procedures

- 2.1A Board Member Elections will take place at the end of May.
- 2.1B The members wishing to run must be a full member of Eastlake Robotics. Only freshmen, sophomores, and junior club members are eligible for elections.
- 2.1C A meeting for the purpose of the election process will take place for the president and vice president. At this meeting, each contestant is given an opportunity to give their speech in front of the Eastlake Robotics community. Students either get a paper ballot if in person, or a form submitted online. Members must be present at the election meeting or online to vote. They must be present online for the entire meeting for all speeches in order to vote. Absentee ballots will not be provided.
- 2.1D The election meeting must be advertised to members AT LEAST two weeks in advance so that there is a higher voter turnout.
- 2.1E After all speeches are complete each member will be given one vote. All votes will be collected by a senior board member or a mentor that is impartial to the vote. Of these votes, a majority of votes is needed to declare a winner. All new leadership positions will officially begin after the transfer of powers meeting between the old board and the newly elected board.
- 2.1F There will be a transfer of powers meeting a week after the election within the old board and the newly elected/chosen board members to officially terminate the roles of the old board and start the positions of the new board.
- 2.2A Board Member Impeachment. If at any time, any member or board member decides that a Board Member or member isn't completing their duties to expectations they can file a complaint to the board. The board will review the complaint and vote on it. If there's a majority vote in favor of impeachment of the Board Member or member then the impeachment will proceed and the Board Member or member will no longer be a part of the club effective immediately.
- 2.2B Grounds for Board Members or members not completing their duties include but are not limited to prolonged unexplained absences, multiple minor infractions, or major infractions.
- 2.2C If a board member is impeached, a new board member is appointed by the board.
- 2.3 Director positions will be announced concurrently or after president and vice president. Directors are interviewed by a panel of mentors, and graduating seniors either in person or virtual as needed. These positions can be announced as co directors as needed.

3. Advisor and Mentors

- 3.1 Roles of the advisor. The advisor is the liaison between the club and the school staff or EHS ASB. They are responsible for following the duties declared in ASB guidelines as well as relaying any comments, questions and complaints from the board to the appropriate staff area or the principal in a timely manner.
- 3.2 The role of the mentors is to encourage students to do their best, help with any current problems, remind students of the importance of process, emergency contacts when needed, be present at club meetings, help manage digital platforms, solve any student to student issues.
- 3.3 All accounts associated with Eastlake Robotics (Slack, GitHub, Google Drive, etc.) are monitored by mentors.

4. Dues, Membership and Letters

- 4.1 All membership dues must be collected by the school cashier. A receipt must be given to the advisor/treasurer by the school cashiering system before the membership becomes active. In addition, all membership forms must be completed on the robotics website and papers requiring signatures need to be filed with the district before the membership becomes active.
- 4.2 A member must complete the 4.1 duties before becoming able to attend off-school-campus robotics related activities and meetings. Including, but not limited to, Build Meetings and Field Trips.
- 4.3 Any student who has actively participated in at least 1 competition year of robotics, will receive a graduation cord.

5. Voting

- 5.1 All voting requirements are determined in section 2. In the event of a vote being needed to make any club decision, the board will determine whether the board or all members will vote.

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